

# Indiana Department of Correction, Division of Youth Services 2018 Juvenile Detention Inspection - Compliance Report



Dearborn County Juvenile Center  
219 West High St.  
Lawrenceburg, In. 47025

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## Auditors

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2018 Juvenile Detention Inspection - Compliance Report**

Facility: Dearborn County Juvenile Center  
219 West High St.  
Lawrenceburg, In. 47025

Inspection Date: April 19, 2018  
September 27, 2018

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## **INTRODUCTION**

The 2018 annual juvenile detention facility evaluations conducted by the IDOC, Division of Youth Services consisted of three on-site facility inspections; staff and youth interviews; and an audit of the state detention standards. The new Indiana Juvenile Detention Facility Standards are in the process of being adopted. Detention Facilities had the option to be audited utilizing the all of the current detention standards or the corresponding two hundred and one (201) specifically selected proposed new juvenile detention facility standards.

Dearborn County Juvenile Center chose to be audited on the two hundred and one (201) new juvenile detention facility standards in 2018, for their 22nd annual detention inspection. Of the two hundred and one (201) standards audited, sixteen (16) standards require mandatory compliance and the remaining one hundred and eighty-five (185) are recommended standards. Compliance with 100% of the mandatory standards and 90% of the recommended standards is required to attain "Full Compliance". Centers that chose to be audited on the proposed standards were only required to meet the expectations of the current detention standards.

## FACILITY INFORMATION

<b>Facility county:</b>	Dearborn
<b>Governing authority:</b>	Dearborn County Sheriff's Department
<b>Name of facility administrator:</b>	Traci Agner
<b>Detention Director:</b>	Traci Agner
<b>Detention facility's mission:</b>	The Dearborn County Juvenile Center has been established for the protection and detention of youth in the least restrictive alternative of care. Specifically, the juvenile center shall provide for the juveniles basic needs, such as shelter, food, clothing and medical care. The Dearborn County Juvenile Center shall also prevent the abridgment of the juvenile's legal rights during his/her detainment at the facility and provide for physical, emotional, religious, educational and social needs of juveniles during detainment. Juveniles will be housed in a safe, secure and humane environment. The Dearborn County Juvenile Center will also maintain the level of security necessary with the Juvenile Center to prevent and assure that juveniles live free of fear from assaults or intimidation by staff or other juveniles.
<b>Rated capacity:</b>	20
<b>Population on date of first audit:</b>	8
<b>Average daily population for the last 12 months:</b>	6.8
<b>Average length of stay for the last 12 months:</b>	16.6
<b>Year the building was built:</b>	Late 1950's
<b>Minor upgrades since last audit (i.e. painting, flooring, bedding, furnishings):</b>	Paint touch ups in resident rooms
<b>Major upgrades since last audit (i.e. plumbing, electrical, security system):</b>	N/A
<b>De-escalation techniques training:</b>	No specific curriculum used
<b>Physical force techniques training:</b>	Aikido Control Training (A.C.T)
<b>Chemical agents permitted:</b>	No
<b>Name of food service provider:</b>	Dearborn County Law Enforcement Center
<b>Name of food service supervisor:</b>	Linda Kreinhop
<b>Name of health care authority individual or agency and license/certification:</b>	Ron Phillips

<b>Name of mental health care authority individual or agency and license/certification:</b>	Ron Vogt, MSW, LCSW Melissa Hughes, MSW, LCSW
<b>Education Services:</b>	Residents receive all work through their home school districts. Credit recovery is also provided through Plato.

**INSPECTION FOR COMPLIANCE WITH 201 DETENTION STANDARDS**

<b>Standards:</b>	<b><u>Safety; Security; and Food Service &amp; Hygiene</u></b>
<b>On-site Visit conducted</b>  <b>4/19/18</b>	<ul style="list-style-type: none"> <li>• <b><u>Sixty (60) Total Standards audited</u></b></li> <li>• Nine (9) mandatory standards</li> <li>• Fifty-one (51) recommended standards</li> <li>• Four (4) standards were identified as non-applicable.</li> <li>• Zero (0) mandatory standards were left open for further action.</li> <li>• Five (5) recommended standards were left open for further action.</li> </ul>
<b>Auditors:</b>	Angela Sutton and Kristin Herrmann
<b>Facility Tour:</b>	The tour was conducted by Traci Agner, Facility Director. The center was clean, orderly, and well-maintained. The youth were in school during the tour.
<b>Youth Interviews:</b>	<p>Two (2) youth were interviewed, 1 female and 1 male.</p> <p>Youth interviews consisted of questions regarding facility safety and sanitation, living area temperatures, emergency and sick call procedures, staff supervision, restraint use, food allergies and food quality.</p>
<b>Youth Responses:</b>	Both youth reported feeling safe at the facility, and neither youth had been involved in any fights while at the facility. Youth reported that everything works fine, but one youth reported that lights flicker sometimes. Both youth reported that the temperatures in the living and sleeping areas are comfortable, but if it was cold, they are allowed an extra blanket. Both youth reported going through a fire drill since being at the facility, and they were able to explain the procedure. Both youth stated they were aware of how to obtain medical care at the facility. Both youth reported they receive 3 meals a day, with at least 2 being hot meals. They reported the food as being “okay”. Both youth stated they receive clean clothes every day and clean bedding once a week. Neither youth had ever been placed in isolation or placed in restraints for disciplinary reasons. When asked what could be done to improve the facility, one youth stated that things were fine, youth stay to themselves and staff treat youth with respect.

	Youth comments were shared with the detention director.
<b>Staff Interviews:</b>	<p>Four (4) staff were interviewed: (1) Control room operator/line staff, Two (2) Line staff, and the Administrator.</p> <p>Security Staff interviews consisted of questions regarding emergency and count procedures, handling toxic chemicals, sanitation procedures, log documentation, transportation procedures, restraint procedures and distribution of clean linen, clothing and hygiene items.</p>
<b>Staff Responses:</b>	<p>Security staff answers were consistent and in accordance with policy in regards to evacuating youth in the event of an emergency. The facility is not handicap accessible. Staff reported that restraints are used at staff discretion after staff has attempted to deescalate the situation. Both staff reported that restraints aren't used often. Both staff reported restraints are removed once the youth calms down. Youth are assessed by medical only if an injury occurs as a result of restraint use. Youth receive 1 shower a day and receive clean underwear daily, bedding weekly and outer clothing weekly.</p> <p>Facility Administrator – Food services are provided by the Dearborn County Jail. All kitchen staff receive a physical upon hire, a yearly TB test and are checked daily by a center supervisor for any visible illness. All facility furniture is ordered through a correctional supplies manufacturer and is flame retardant. All chemicals are kept behind a locked door and are only handled by employees. There is not yet an evacuation site set up for the facility; however, the plan is to work with the local school system. Restraints are approved by the shift supervisor.</p>
<b>Non-compliant Standards:</b>	<p>8-4-14- Accommodations for juveniles with disabilities  8-4-15- Security rooms  8-4-24- Janitorial closet  8-4-28- Sufficient space for staff  8-4-29- Accessible areas for staff and visitors with disabilities</p>
<b>Action Plan:</b>	The current facility does not have the physical capability to meet many of the physical space standards. Therefore there are no recommendations for an action plan.

<b>Standards:</b>	<b><u>Justice &amp; Order; Medical: and Mental Health</u></b>
<b>On-site Visit conducted</b>  <b>9-27-18</b>	<ul style="list-style-type: none"> <li>• <b><u>Fifty (50) Total Standards audited</u></b></li> <li>• Seven (7) mandatory standards</li> <li>• Forty-three (43) recommended standards</li> </ul>

	<ul style="list-style-type: none"> <li>• Zero (0) Standards were identified as non-applicable.</li> <li>• Zero (0) mandatory standards were left open for further action.</li> <li>• One (1) recommended standard was left open for further action.</li> </ul>
<b>Auditors:</b>	Angela Sutton and Kristin Herrmann
<b>Facility Tour:</b>	The facility tour was conducted by Traci Agner, Detention Director.
<b>Youth Interviews:</b>	Two (2) youth were interviewed, one (1) male and one (1) female. The youth were asked questions regarding their intake/orientation process, rules, reward system, attorney contact, grievances, and mental health/medical responsiveness.
<b>Youth Responses:</b>	<p>Both youth reported they were able to make a phone call to notify their parents upon within 24 hours of arrival. Both youth stated they received an orientation in which they were informed of the programs provided by the detention center and signed off that they received a handbook and understood the rules. Both youth reported receiving a medical, dental and mental health screenings during intake. Both youth stated the rules are fair. Both youth reported they are allowed to receive visits and make phone calls to their family multiple times a week. Both youth had also received visits. The frequency of visits depends on the level that you are on in the facility level program. Both youth reported they are given 3 stamps per week by the facility so that they could write letters. Both youth reported they know how to contact their attorney and are allowed to do so. Both youth reported that they were aware of the grievance process; however, neither youth had ever filed a grievance. Both youth reported that they know how to contact medical and mental health. The youth reported that the nurse checks the box three times a day. Both youth reported that they have never feared for their safety while in the facility. Neither youth has ever been involved in any fights while at the facility. Neither youth had any suggestions on what could be done to improve the facility.</p> <p>Youth comments were shared with administration.</p>
<b>Staff Interviews:</b>	Administrator, line staff, visiting, intake, medical and mail room staff; were interviewed.
<b>Staff Responses:</b>	<p>All staff interviewed were knowledgeable about policy and procedure. There were no inconsistencies in responses.</p> <p>Mail room- The mail policy is the same for legal and non-legal mail. Youth are allowed to open their mail in front of staff. The mail is then checked for contraband. Envelopes and three stamps per week are provided to youth. Youth can write letters to whomever they choose to write, except former residents and anyone restricted by probation.</p> <p>Intake Officer – Youth are provided a student handbook, and staff assist</p>

	<p>youth with literacy issues by reading the manual to the youth, if necessary. Youth who are under the influence of drugs are sent to the hospital for clearance before being accepted. Medical, mental health and dental screenings are conducted by intake staff, and the staff are health care trained to conduct the screening.</p> <p>Facility Administrator- The facility has a MOU with the local hospital to address any medical, dental and mental health emergencies. There is medical staff on site twice a week and on call after hours. Youth can submit a health care request for non-emergency issues. Parents are notified for all medical issues. Medical staff trains facility staff to deal with non-emergency issues and to conduct intake screenings.</p> <p>Line Staff- The facility ensures juveniles aren't discriminated against by allowing all youth to participate in all programs. Youth can obtain grievance forms from the dayroom area. The youth can speak to a supervisor, and if there is no resolution, the youth can appeal to the Assistant Director. Staff are present when youth make phone calls.</p> <p>Visitation- Visits are conducted on Wednesday and Sunday. Family members traveling a further distance receive consideration for a longer visit. Visitors are approved through probation.</p>
<b>Non-compliant Standards:</b>	8-8-2- Quarterly meetings
<b>Recommended Action:</b>	8-8-2- Schedule quarterly meetings with the detention administrator and the health care authority.

<b>Standards:</b>	<b><u>Administration; Programs; and Education</u></b>
<b>On-site Visit conducted</b>  <b>9-27-18</b>	<ul style="list-style-type: none"> <li>• <b>Fifty-one (51) Total Standards audited</b></li> <li>• Zero (0) mandatory standards</li> <li>• Fifty-one (51) recommended standards</li> <li>• Two (2) standards were identified as non-applicable.</li> <li>• One (1) recommended standard was left open for further action.</li> </ul>
<b>Auditors:</b>	Angela Sutton and Kristin Herrmann
<b>Facility Tour:</b>	The facility tour was conducted by Director, Traci Agner.
<b>Youth Interviews:</b>	Two (2) youth were interviewed during this visit, one (1) male and one (1) female. The youth were asked questions regarding intake, personal property, orientation materials, indoor/outdoor recreation, education, and leisure activities.
<b>Youth Responses:</b>	Both youth reported that a same-sex search pat down search was performed upon admission. Both reported their personal property was washed and stored. Both youth reported they received a shower, were

	<p>given clean clothing in their size, and were allowed to contact their guardian. One youth reported that they receive an hour of large muscle movement every day. The other youth reported that they only receive thirty minutes per day. Both youth reported that they don't go outside often. Both youth reported that they walk during recreation. Both youth felt the facility meets their religious needs. Leisure activities include cards, board games and coloring. Youth reported they are allowed to have 2 soft cover books in their room. One youth stated that he reads and plays sudoku during school hours. The other youth said he works on home school work. Both youth stated that staff are good role models and neither has ever feared for their safety while at the facility. When asked what could be done to improve the facility, one youth stated that they could provide better boxers.</p> <p>Youth comments were shared with the detention director.</p>
<b>Staff Interviews:</b>	Administrator and Intake officer were interviewed.
<b>Staff Responses:</b>	Staff responses were consistent with policy and procedure.
<b>Non-compliant Standards:</b>	<p>8-3-39-Employee Background</p> <p>8-10-12- Indoor and outdoor recreation</p>
<b>Recommended Action:</b>	<p>8-3-39- Implement appropriate background checks for employees prior to hiring.</p> <p>8-10-12- Allow youth at least an hour every day for recreation.</p>

<b>Standards:</b>	<b><u>Administration; Security; and Justice &amp; Order</u></b>
<b>File Review Only</b> <b>10-25-18</b>	<ul style="list-style-type: none"> <li>• <b><u>Forty (40) Total Standards audited</u></b></li> <li>• Zero (0) mandatory standards</li> <li>• Forty (40) recommended standards</li> <li>• Zero (0) standards were identified as non-applicable.</li> <li>• Two (2) recommended standards were left open for further action.</li> </ul>
<b>Auditors:</b>	Angela Sutton and Kristin Herrmann
<b>Non-compliant Standards:</b>	<p>8-3-32- Personnel manual</p> <p>8-3-33- Staff acknowledgement of policies and procedures</p>
<b>Recommended Action:</b>	<p>8-3-32 Create policy and procedure.</p> <p>8-3-33 Create policy and procedure.</p>

## **CONCLUSION**

Dearborn County Juvenile Center is in full compliance with the 2018 Indiana Detention Center Standards Audit performed by the Indiana Department of Correction, Division of Youth Services.

A certificate of compliance will accompany this report, which becomes public information ten (10) days from the date of mailing.

Please contact me at (317) 914-7347 should you have any questions concerning this report.

Respectfully submitted,

**Angela D. Sutton, MA**

Director of Juvenile Detention Inspections  
Indiana Department of Correction/Division of Youth Services

cc: Christine Blessinger, DYS, Executive Director of Youth Services  
Kellie Whitcomb, Director of Reentry & External Relations  
Honorable James D. Humphrey, Circuit Court  
Traci Agner, Director  
pursuant to 210 IAC 8-1-5(f)  
File